



TOWN OF SCOTLAND BOARD OF SELECTMEN

Scotland Town Hall 9 Devotion Road, P.O. Box 288 Scotland, CT 06264
(860) 456-7797 x 1

BOARD OF SELECTMEN MEETING

April 26, 2017

7:00 PM

MINUTES

The meeting was called to order at 7:03 PM by First Selectman Dan Syme. Also present was selectperson Clare D'Appollonio and Town Clerk Lisa Clark. Selectman Rod Perry arrived at 7:10 PM. Also present were members of the public and Jennifer Nelson, Administrative Assistant.

II. Additions to the Agenda: **Dan Syme moved to adjust agenda item IVa to IIa. Clare D'Appollonio seconded the motion and it passed unanimously.**

Dan Syme moved to add a tax refund to VIc. Clare D'Appollonio seconded the motion and it passed unanimously.

Clare D'Appollonio moved to add approval of 4/12/17 minutes to the agenda. Dan Syme seconded the motion and it passed unanimously.

a) Approval of Point and Pay technology for town clerk fees: Town Clerk Lisa Clark provided the board with the indemnification clause of the Point and Pay technology system to the selectmen for their review. This clause also applies to payments made to the tax collector, and would cover faulty payments for town clerk fees if an individual requested and paid for documents through electronic means and then the fees were rejected. The selectmen authorized the program previously, but Ms. Clark was presenting requested information.

III. Audience for Citizens: **None**

IV. Approval of Minutes: **Clare D'Appollonio moved to approve the minutes of 4/5/17 special meeting. Dan Syme seconded the motion and it passed unanimously.**

Clare D'Appollonio moved to approve the minutes of 4/12/17 regular meeting. Dan Syme seconded the motion and it passed unanimously.

Clare D'Appollonio moved to approve the minutes of 4/17/17. Dan Syme seconded the motion and it passed unanimously.

Clare D'Appollonio moved to approve the minutes of 4/20/17. Rod Perry seconded the motion and it passed unanimously.

V. Old Business:

- a) Approval of Point and Pay technology for town clerk fees: Previously discussed under agenda item IIa.

VI. New Business:

- a) CIP Plan 2017-18: Due to unanticipated delays, this agenda item is postponed to the next meeting.

b) Annual Town Meeting Agenda: A copy of the proposed annual town meeting agenda for May 18, 2017 was distributed. Two items are added to this agenda; one regarding and ordinance that impacted motor vehicle taxes and a right-to-farm in the town of Scotland ordinance. The first item is on the agenda because the town attorney directed the selectmen that an ordinance passed at a town meeting must be rescinded at a town meeting. The next new item is a right-to-farm act the Agriculture Committee would like to present to the town. The remainder of the agenda follows protocol in years past. **Clare D'Appollonio moved to approve the 2017 town meeting agenda for May 18, 2017. Rod Perry seconded the motion and it passed unanimously.**

- c) Tax Refund: Tax Collector Laurie Berard submitted a tax refund for overpayment of taxes. **Clare D'Appollonio moved to approve a tax refund of \$11.47 to Edward Savino for the overpayment of taxes. Rod Perry seconded the motion and it passed unanimously.**

VII. First Selectman's Report:

First Selectman Syme reported the following:

- ✓ First Selectman Syme discussed the issue of tax bills, state budget, and what the selectmen felt was the best option for this year's budget season. While there's been no discussion of motor vehicle taxes, and those bills can be sent with the state-set mill rate barring any changes, the selectmen discussed the options of bill rates vs. setting a mill rate that may be too high or too low. They will continue to review and discuss the possibilities with the town treasurer;

- ✓ Bids were distributed for potential road projects for the 2017 fiscal year. No decisions have been made yet regarding funding, so no bids were awarded at this time;

- ✓ The selectmen continue to discuss the options available to them for ambulance service in Scotland. Mr. Syme would like to meet with representatives of the Department of Public Health to fully appreciate the options available to Scotland before committing to any proposals;

- ✓ Scotland Elementary School had returned over \$100,000 to the general fund from the 15-16 audit. Mr. Syme recommends the board commit \$31,000 to the town established CNR fund for the elementary school and return the remaining balance to the undesignated fund. **Clare D'Appollonio moved to allocate \$31,000 of unspent funds of the SES 15-16 fiscal year to the CNR fund and return the balance to the undesignated fund. Rod Perry seconded the motion and it passed unanimously.**

VIII. Second Audience for Citizens: Russ Perry asked if the town had any contract with the Fire Department regarding ambulance service. Mr. Syme responded the town has a Memorandum of Understanding with the department, but the town attorney has stated there's nothing enforceable regarding provision of services.

Rod Perry moved to adjourn at 7:55 PM. Clare D'Appollonio seconded the motion and it passed unanimously.

Respectfully submitted,

Jennifer Nelson, Administrative Assistant